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**MINUTES OF THE MEETING OF THE PREMISES / PERSONAL LICENCES SUB-COMMITTEE,  
HELD ON MONDAY, 13TH NOVEMBER, 2023 AT 2.00 PM  
IN THE COMMITTEE ROOM - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,  
CO15 1SE**

<b>Present:</b>	Councillors Wiggins, Cossens and Kotz
<b>Also Present:</b>	Councillor Casey
<b>In Attendance:</b>	Keith Simmons (Head of Democratic Services and Elections), Michael Cook (Licensing Manager), Keith Durran (Committee Services Officer) and Emma King (Licensing Officer)

**6. CHAIRMAN FOR THE MEETING**

It was moved by Councillor Kotz, seconded by Councillor Cossens and:

**RESOLVED** – That Councillor Wiggins be elected as Chairman for the meeting.

**7. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

There were no apologies for absence, or substitutions.

**8. MINUTES OF THE LAST MEETING**

It was **RESOLVED** that the minutes of the meeting of the Premises/Personal Licences Sub-Committee held on Tuesday 8 August 2023 be approved as a correct record.

**9. DECLARATIONS OF INTEREST**

There were no declarations of interest by Councillors in relation to any item on the agenda for this meeting.

**10. EXCLUSION OF PRESS AND PUBLIC**

It was proposed by Councillor Kotz, seconded by Councillor Cossens and:

**RESOLVED** that under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005 the public be excluded from the meeting for the items of business to be considered below on the grounds that the public interest in so doing outweighs the public interest in that part of the hearing taking place in public. For the purposes of this decision, a party and any person assisting or representing a party shall not be treated as a member of the public.

**11. REPORT OF ASSISTANT DIRECTOR (GOVERNANCE & LEGAL) - A.1 - APPLICATION FOR THE GRANT OF A PERSONAL LICENCE**

In accordance with the written procedure for hearing the Sub-Committee heard representations from Essex Police and the case for the Applicant. After each had asked questions of the other and of the Sub-Committee, the Sub-Committee excluded all but

the Head of Democratic Services and Elections and the Committee Services Officer to deliberate on the case.

After a period of time the Sub-Committee, The Head of Democratic Services and Elections and the Committee Services Officer returned.

The Chairman of the Sub-Committee informed all parties that the Sub-Committee has **RESOLVED**:

Not to grant a licence to the applicant as to do so would undermine the Crime and Disorder objective. It weighed heavily on the minds of the Sub-Committee members that Essex Police had serious concerns in granting this Licence to the applicant with the convictions that had been set out. The Character statements received by the Sub-Committee as were considered but did not put the balance in favour of granting the licence in this case.

The meeting was declared closed at 2.59 pm

**Chairman**